

Participant Behavior – Entity Method

Approved by IEEE SA Standards Board – January 2026

Participant behavior in IEEE SA activities is guided by the IEEE Codes of Ethics & Conduct

All participants in IEEE SA activities are expected to adhere to the core principles underlying the:

- [IEEE Code of Ethics](#)
- [IEEE Code of Conduct](#)

The core principles of the IEEE Codes of Ethics & Conduct are to:

- *Uphold the highest standards of integrity, responsible behavior, and ethical and professional conduct*
- *Treat people fairly and with respect, to not engage in harassment, discrimination, or retaliation, and to protect people's privacy.*
- *Avoid injuring others, their property, reputation, or employment by false or malicious action*

The most recent versions of these Codes are available at <http://www.ieee.org/about/corporate/governance>

Participants in the IEEE SA “*entity process*” represent the entity that appointed them

The [IEEE SA Standards Board Bylaws](#) (clause 5.2.1) states, “*entity representative participants in the IEEE standards development entity process are appointed by an entity to represent that entity and act on its behalf*”

This means such participants:

- May take actions** based upon instructions from the entity for which they have been appointed as an entity representative
- Shall not direct the actions** or votes of participants representing another entity or retaliate against other participants for fulfilling their responsibility to act on behalf of another entity

By participating in activities using the “*entity process*”, you are deemed to accept these requirements; if you are unable to satisfy these requirements then you shall immediately cease any participation

IEEE SA standards activities shall allow the fair & equitable consideration of all viewpoints

The [IEEE SA Standards Board Bylaws](#) (clause 5.2.1.3) specifies that *“the standards development process shall not be dominated by any single interest category, individual, or organization”*

- This means no participant may exercise *“authority, leadership, or influence by reason of superior leverage, strength, or representation to the exclusion of fair and equitable consideration of other viewpoints”* or *“to hinder the progress of the standards development activity”*

This rule applies equally to those participating in a standards development project and to that project’s leadership group

Any person who reasonably suspects that dominance is occurring in a standards development project is encouraged to bring the issue to the attention of the Standards Committee or the project’s IEEE SA Program Manager

Participants in attendance at IEEE Standards development activity meetings shall follow appropriate meeting decorum, and the SA meeting rules, including but not limited to:

- Recording (e.g., via audio, video, photography, artificial intelligence (AI) application or other software) of the proceedings by any participant or observer other than Officers of this IEEE standards development group, in part or in whole, via any means, is NOT permitted. (See *IEEE Standards Board Operations Manual* subclause 5.3.3.2 Recordings of the proceedings of standards development meetings)
- Participants intending to report publicly on this meeting (e.g., news outlets, social media, or online forums) shall inform the Chair of their attendance and the Chair shall announce their presence and their intent to report publicly. (See *IEEE Standards Board Operations Manual Subclause 5.3.3.3 Press attendance*)
- Participants shall comply with *IEEE SA Standards Board Operations Manual* 5.1.4 Standards promotion and social media communication

IEEE ETHICS REPORTING LINE

Ethics Reporting Line

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ETHICS AT IEEE

IEEE strives to achieve the highest standards of integrity and endeavors to conduct business around the world in a responsible and ethical way. It is important that those who act on the organization's behalf ensure IEEE's compliance by adhering to the same standards and expectations.

When you become aware of or suspect a violation of IEEE's Code of Ethics, Code of Conduct or Policies, raising your concern should be as easy as possible. For this reason, IEEE has selected EthicsPoint, an independent third party for the receipt and resolution of reports of impropriety. The information you provide will be sent to IEEE by EthicsPoint on an entirely confidential (and, if you choose, anonymous) basis. (For more information see, [IEEE's Ethics Reporting Line FAQ](#))

We will review every concern raised using a defined process to ensure fairness and consistency as defined in IEEE's Bylaws and Policies. We will treat you with dignity and respect throughout the process. You can trust that we will handle your question or concern seriously and as soon as practicable. If something needs to be addressed, we will take action based on what we learn.

ETHICSPPOINT IS NOT A 911 OR EMERGENCY SERVICE:

Do not use this site to report events presenting an immediate threat to life or property. Reports submitted through this service may not receive an immediate response. If you require emergency assistance, please contact your local authorities.

TO MAKE A REPORT

You may use either of the following two methods to submit a report: dial toll-free, within the United States, Guam, Puerto Rico, and Canada: **+1 888 359 6323** Or select the "**Make a Report**" link at the top of this Web page.

After you complete your report, you will be assigned a unique code called a "report key." Write down your report key and password and keep them in a safe place. After **7-10** business days, use your report key and password to check your report for feedback or questions.

Please be aware that the IEEE Ethics Reporting Line will only accept complaints regarding IEEE's business and activities. IEEE will not review or accept complaints regarding any other organization, including the employers of members. IEEE members seeking ethical assistance regarding their employers should seek their own counsel or consult their employers.

NON-RETALIATION POLICY

It is the policy of IEEE not to take any retaliatory action against any director, officer, manager, employee or volunteer for raising a good faith compliance or ethics concern, for making a good faith report of a possible violation of the IEEE Code of Ethics, Code of Conduct or IEEE Policies, or assisting or cooperating in an investigation of a possible violation.

Any elected director or officer of IEEE and any staff manager or employee who engages in any such retaliatory action can be punished by penalties up to and including expulsion from IEEE membership for a volunteer and termination of employment for any IEEE staff member.

OTHER COMPLIANCE INQUIRIES may be directed to compliance@ieee.org.

Reports alleging violations of IEEE's Code of Conduct, Code of Ethics, or other policies and rules, can be reported in two ways:

- **Phone:** +1 888-359-6323
- **Web:** www.ieee-ethics-reporting.org

Under IEEE Bylaw I-110 and IEEE Policy 7.10, any individual may report an allegation of misconduct against a member, or a non-member engaged in an IEEE activity. Reports may be filed anonymously.

References

Code of Ethics:

<https://www.ieee.org/about/corporate/governance/p7-8.html>

Code of Conduct:

<https://www.ieee.org/about/corporate/governance/code-of-conduct.html>